



CDMHA Board Meeting Report: 3 February 2020

Present: Beth Wise, Connie Scott, Erin Noble, Mark Annett, Brent Fehrman, Nicole Sansom, Lisa Turner, Alison Hodge, Leanne Tinebra, Candace Adams, Jeff MacDonald, Traciann Fisher,

Regrets: Don Sauve

Absent: Paul Robertson, Arli Harrison

Late:

Left Early:

Members:

Meeting Called to Order: 6:40 pm

Meeting Chair & Time Keeper: – Treasurer

Agenda & Meeting Minutes:

- **Motion** to accept February 2020 meeting agenda by; Candace
Seconded by; Erin
Motion Carried.
- **Motion** to accept December 2019 and January 2020 meeting minutes by; Brent
Seconded by; Alison
Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- In September we do not get our normal weekly ice allocation like for October- March so will have to work the best with what ice we get for September. Someone should layout what the summary of the new policies are for Novice & Atom for a season so that they can be accounted for. – Beth Wise has taken care of this and provided to the ice scheduler
- I would think that we could get some ice the week of August 24 but need to know what you want. For estimation you could use the cost of \$130/hr of ice. I do not believe doing this in September is a good idea. With everything moving to the fall & conducting try outs for Rep/AE & doing the required OMHA mandates for the certain levels this is already going to push back the start of the season for all levels - Rep/AE/LL
- As for cancellations, if they could let me know in 2 hours before the start of the scheduled game. Normally cancellations are done much before that in order to cancel referees etc. LL convenors would need to follow up with each individual team on a timely basis. My only concern is the proper use of the ice and ensuring the proper spending of CDMHA money
- Haldimand LL Playoff schedules have been added to the website
- Practice schedule updated on a weekly basis as playoff schedules are determined
- Notified the County that CDMHA will not be taking any Spring/Summer ice
- There currently seems to be options to use the 6 hours of ice on February 15 so that it does not go unused

- Atom and Novice tryouts cannot start until realistically 24 Sep 2020 according to the Southern Counties meeting, the Atom pathway is still considered a “Draft” and we are supposed to get more information for the March time frame when a Southern Counties meeting takes place – there needs to be more discussion on this; we could have all Novice and Atom out at the same time for the 4 development sessions and then have the evaluations after that;

Registrar’s Report – Mike:

- Will the rates stay the same this year or will the rates get raised for this year? The rates were raised last year by \$25
- We are on track with Hagersville but we are less than Tillsonburg, Cayuga did not have their rates posted.
- Could we raise the tryout fees? The late fees? Motion to raise the Rep/AE tryout fees \$75 and the walk up fee is \$100. Seconded by Lisa Turner. Motion is passed.
- Have registration be due by 31 July 2020 and if they sign up 1 Aug 2020 or after, that is when the late fee will kick in;

VP of Rep/AE Report – Beth:

- CDMHA has created a coaching survey. When is the best time to post this? Should the survey be anonymous? Or would there be a space for the name but it is not mandatory. The survey would only go out to parents and they could only evaluate the coaching staff of the team that their child is currently on; we do not have to post the link on the website but could simply send the link out to parents so that we know that we are only getting responses from parents of the team; Beth will get the link out to the team managers by end Feb or beginning March. See Annex B;
- When will we post coaching applications for the upcoming season? This will effect both Rep/AE and LL; The coaching applications will be posted by 1 April 2020 and should be in by 21 April 2020. We can contact the Haldimand Press and the Sachem to see about getting it rolling on the electronic board for April as we are a member of the Chamber of Commerce; if we cannot get in for April, then maybe we try to look at getting
- Fall Tryouts – further details on the Atom tryout dates
- OMHA playoffs are under way, some teams are out already but the SC is also under way
- Novice has moved to full ice

VP of Local League Report – Shawn:

- At the next LL meeting can you also check about colours for the next season
- Shawn Swayze has resigned from the board. I would like to make a motion to have Erin Noble take over as the VP of LL until the AGM. Seconded Nicole Sansom.

Tyke Convenor/Coordinator Report – Candace/Brent:

- The Tyke level is now squared away with all players on a roster
- The IP level does not start until later, the late start should not affect their registration or start for next season
- We will need to discuss the OMHA regarding the amount of games that are being played at the Minor Novice level as it seems like there are too many games;

Development Convenor Report – Mark:

- We have completed 3 of the 5 goalie development sessions and some people have cancelled and therefore, we need to come up with a plan for moving forward to ensure that people are really committed to the sessions; we could put information in the P&P to have something to fall back on when we say no to people.

- Is there a possibility that we will run any Coach Development sessions this year? Mark can look into this and provide the details of what we can run and when so that we can ask for ice time. Could we look at running something in June or August?

Equipment Manager's Report – Leanne:

- Equipment and other items are slowly being added to the second cage that has been put aside for the coaches
- Some arenas have “cubbies” for each of their teams so we could ask the County if we could do something like that in the second cage
- Atom level coach asking about conflict jerseys for a tournament – we should clear it with the convenor and make sure there will be no conflicts at home and have them sign out the conflict jerseys

Gate and Time Keeper Convenor Report – Connie:

- There is currently a wait list for those wanting to be gate and time keepers and the positions are currently full.

Treasurer's Report – Jeff:

- See Annex A.
- Fundraising expense - new this year with the Bulldogs game
- House League Jerseys & socks is higher but we did receive some back in donations (Dodge Fiat Chrysler, Frosters, Scotiabank, etc.) as we did not have McDonalds or Timbits sponsoring our jerseys this year
- If all is correct with Beth, down a bit with Challenge Cup because of a drop in Registration but still a great year as teams continue to return to our tournament each year.
- Equipment is up but we have received the cheque from the County to compensate for the mold damage
- Going to be tight the rest of the year so let's keep our spending in line.
- Ice cost analysis ; Mooretown Minor Hockey and Debit Machine (deferred to Feb 2020 meeting)
- Can we buy the “Shooter Tutor” for the nets – Mark will price these out – Jeff to follow up at Feb meeting due to absence
- We are now doing the electronic payments to the gate and time keepers.
- \$5000 over in costs for jerseys and office supplies (we had to buy iPads and other things for this)

Website – Arli:

- No Report Issued

Challenge Cup – Beth:

- Possible date change in future for Challenge Cup – we will most likely leave this how it is now as it is grandfathered for us and we don't want to conflict with other centres that are very close to us. We are unsure if there will be Atom teams ready to register at that time; The Challenge Cup is always the weekend after Thanksgiving.
- We are still looking for someone to take over the Challenge Cup planning but we will need to register the tournament and pay the fee

VP of Business Report – Lisa:

- A quick follow up to the Hamilton Bull dog ticket sales, which teams are not participating and if any teams are stepping up to do the 50/50 and C.A.P.; lessons learned for next year we either don't do it again as there were teams that did not participate or we do it earlier in the season or we can consider taking a smaller package;

- Novice Rep will be doing the “Chuck-a-Puck” and IP2 will most likely sell the most tickets as they are on track for this right now; we still need a team to volunteer for the 50/50; if we do not have anyone to sell the 50/50 tickets, we may need to opt out and let their Foundation do that; Lisa can send out an email to the board and see if there is anyone available to help out with this and have a response back by Thursday
- This was to be a “coach” appreciation night and the hope was that teams would sell tickets and we would give the coaches free tickets to go to the games;
- Will be reaching out to figure out what is still owing to the Bulldogs and what we need to get in from that fundraising – we need to get the tickets out to the IP group and figure out where the tickets are coming from;
- Lisa will be following up on Friday for that sponsorship money that has yet to be paid
- We won a blocker and catcher from the Goalie Equipment through OMHA but we had gotten both of the same hand, we tried to get it fixed but they again sent the same hand again so we are still trying to get that sorted at this time.

Secretary Report – Traciann Fisher:

- Can the convenors please push out to their coaches to look at the awards and have their nominations in to me by 28 Feb 2020 – that will give me enough time to get the trophies and plaques ordered through County Trophies
- I have got the permit to use the high school cafetorium for the awards in April. The date is 15 April 2020 and the costs is \$28.25.

Open Business:

- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

New Business:

- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**
- **Action:**

- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no e-mail votes.

Deferred from last Meeting:

Ice Cost Analysis (Jeff McDonald) – Feb 2020

Deferred to Next Meeting:

Jersey Tender Information – will we stay with the same supplier and we need to discuss the cost of this;

Caledonia Thunder Pins

Caledonia Challenge Cup Pins

Motion to adjourn by: Mark Annett

Seconded by; Alison Hodge

Motion Carried.

Meeting Adjourned - 9:01 pm

Appendix A
Financial Reports

Caledonia and District Minor Hockey Association Profit and Loss

Feb-20

	<u>Total</u>	<u>Budget</u>
INCOME		
4140 Gate Income	20,095.75	45000.00
4200 Registration	217,269.08	220000.00
4240 Sponsorships/Donations	18,282.22	9000.00
4290 Rep Team Fees	27,225.00	27225.00
4300 Rep Tryout Fees	7,525.00	9300.00
4310 Other Income	130.00	
4320 Team Extra Ice Payments	10,384.75	14000.00
4500 Challenge Cup Tournament		
4504 Prize Table Revenue Challenge Cup	3,601.25	
4505 Tournament Registration- Challenge Cup	49,400.00	
4506 Challenge Cup Misc Revenue	3,846.25	
4507 Challenge Cup - Sponsorship Revenue	600.00	
4510 Ice Costs Challenge Cup	-14,210.89	
4515 Challenge Cup - Program Advertising Exp	-1,548.10	
4520 Refs Challenge Cup	-7,196.00	
4535 Prizes and Trophies Exp- Challenge Cup	-7,655.48	
4540 Timekeepers Challenge Cup	-1,176.00	
4550 Other Expense Challenge Cup	-590.89	
Total 4500 Challenge Cup Tournament	\$ 25,070.14	28000.00
4700 Fundraising	2,855.00	
4800 Player Development	13,500.00	11000.00
Total Income	\$ 342,336.94	
GROSS PROFIT	\$ 342,336.94	363525.00
EXPENSES		
5025 Fundraising Expense	9,000.00	
5050 Bookkeeping Fees	465.78	600.00
5060 Awards & Trophies	767.84	1600.00
5080 Bank Fees	4,733.23	
5081 QE Fees	1,560.48	
Total 5080 Bank Fees	\$ 6,293.71	7600.00
5100 Team Parties	2,829.23	5700.00
5160 Equipment		
5161 House Leage Jerseys & Socks	18,379.45	
5162 Rep Jerseys & Socks	23,936.79	
5163 Protective Equipment	0.00	
5164 Supplies	226.00	

Total 5160 Equipment	\$	42,542.24	33300.00
5185 Hockey Development			
5170 Player Development		8,898.75	
5175 Goalie Development		1,025.00	
5180 Coach/Trainer Development		3,827.76	
Total 5185 Hockey Development	\$	13,751.51	16800.00
5200 Ice Rental - Hockey		105,640.43	202000.00
5220 Ice Scheduler		5,000.00	6000.00
5225 Registrar		3,000.00	6000.00
5230 Referee Scheduler		1,292.00	2400.00
5235 Other Miscellaneous Service Cost		90.40	
Total 5230 Referee Scheduler	\$	1,382.40	
5260 Office Expense		3,132.93	500.00
5270 Website		1,197.80	1600.00
5275 Gamesheets		746.63	
Total 5260 Office Expense	\$	5,077.36	
5280 OMHA Fees		26,304.95	26000.00
5360 Photography		1,307.70	1400.00
5380 Referees		20,684.00	26000.00
5390 Registration Expense		3,250.00	
5401 Southern Counties Reg - Rep		800.00	900.00
5460 Timekeepers		6,148.46	12000.00
5540 Gatekeepers		7,010.11	10000.00
5910 Other Expenses		703.27	1000.00
Total Expenses	\$	261,958.99	
PROFIT	\$	80,377.95	

Annex B
Coaching Survey

2019-2020 Coach Evaluation Form

Information

Team Being Evaluated*

Name of LL or Rep/AE team

Team Staff Member Being Evaluated*

Full Name (submit multiple forms if evaluating more than one person)

Team Staff Member's Position*

Head Coach, Assistant Coach, Trainer, etc.

Your Name*

Full Name (anonymous submissions will not be reviewed)

Your Contact Information*

Phone Number or Email Address

Coach Skill Set

Please evaluate each question (1 star=Unsatisfactory; 2 stars=Needs Improvement; 3 stars=Adequate; 4 stars=Good; 5 stars=Excellent)

Knowledge of the Sport

☆☆☆☆☆
(rules, skills, strategies, etc.)
(rules, skills, strategies, etc.)

Ability to teach rules, skills, strategies

☆☆☆☆☆

Ability to correct an athlete's errors

☆☆☆☆☆

Ran well organized practices

☆☆☆☆☆

Practices involved skills/drills appropriate for age level

☆☆☆☆☆

Practices combined repetition, variety and game specific learnings

☆☆☆☆☆

Came prepared and organized

Provided clear instructions



Listens to others



Encourages and recognizes
players



Promotes good sportsmanship



Treats players with respect



Treats parents with respect



Treats other coaches with
respect



Treats officials with respect



Shows enthusiasm for coaching



You would want this individual
to coach your child again



General

Please evaluate the following overall experience of your son or daughter. If question not applicable, do not select a response

Your child had a positive
learning experience



Your child had fun



Your child enhanced their
individual skill set



Your child learned to cooperate
with teammates



The team progressed over the
course of the season

Your hockey season was an enjoyable experience

Open with ▾



Additional comments/suggestions for the coach

Specific to Coach

Additional comments/suggestions for the Executive

Submit comments outside of this form

Select

*Allowed extensions: .jpeg, .jpg, .png, gif, .pdf, .doc, .docx, .xls, .xlsx.
Maximum # Files: 1. Maximum File Size: 4MB.*

As your feedback will be considered when evaluating coaching candidates for next season, please complete the form honestly and accurately.

By checking this box I agree that my statements are my own opinion and that I am making an honest assessment of the individual referenced*
